

FINANCE - REVENUE							
SERVICES RENDERED	UNIT	REMARKS	2015/16	2015/16	VAT	2016/17	2016/17
			Recalculated	R	Yes/No	Recalculated	R
			excl. VAT	incl. VAT		excl. VAT	incl. VAT
Dishonoured/Unpaid payments in respect of cheque (Only for Insufficient Funds; Refer to Drawer; Effects not Cleared & Payment stopped), Debit card, Credit card and Electronic Funds Transfer (EFT)	each	An increase in this tariff is not recommended as there has been no improvement in the economic climate, thus mitigating customer defaults. Status quo remains	205.96	234.80	y	206.14	235.00
Dishonoured/Unpaid Debit Orders	each	An increase in this tariff is not recommended as there has been no improvement in the economic climate, thus mitigating customer defaults. Status quo remains	205.96	234.80	y	206.14	235.00
In respect of the search of any amount in a service register (water, sanitation, miscellaneous etc) for an Income Tax Certificate etc.	per search	Calculations are based on the salary earned by a T7 (step 2) 2015 / 2016.	59.39	67.70	y	63.16	72.00
For the inspection of any Deeds Office or diagram or any details relating thereto.	per inspection	Align the actual cost of issuing these certificates and deeds searches to actual costs incurred.	70.53	80.40	y	75.44	86.00
Electronic Rates clearance certificate	per certificate	Align the actual cost of issuing these certificates and deeds searches to actual costs incurred.	65.44	74.60	y	70.18	80.00
Manual Rates clearance certificate	per certificate	The higher increases for manual rates clearance certificates are above the guideline of 5.9% as we need to align the actual cost of issuing these certificates to actual costs incurred.	272.37	310.50	y	292.11	333.00
Duplicate Rates clearance certificate	per certificate	The higher increases for duplicate rates clearance certificates are above the guideline of 5.9% as we need to align the actual cost of issuing these certificates to recover all actual costs incurred.	65.44	74.60	y	70.18	80.00
E-Citizens Rates Clearance certificate	per certificate	Align the actual cost of issuing these certificates and deeds searches to recover all actual costs incurred.	123.86	141.20	y	132.46	151.00

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			excl. VAT	incl. VAT		excl. VAT	incl. VAT
Photostats and Fax	per page	Photocopies of documents not held by the City (i.e. private copies) - Not many requests for photostats or faxes are made. The tariff will cover the actual costs.	1.93	2.20	y	1.75	2.00
Hand Delivering of Debt Management action letters/notices	per letter	See Water and Electricity Tariff Schedules	As per Utility Services tariff	As per Utility Services tariff	y	As per Utility Services tariff	As per Utility Services tariff
Posting of Debt Management action letters/notices	per letter	The charge for the posting of demand letters is determined by the contract we have with the service provider. Cost are diverted to the customer.	As per tender agreement	As per tender agreement	y	As per tender agreement	As per tender agreement
The receipt of any payment for the credit of the City of Cape Town, regardless to whom such payment is made	per payment	The City will recover the costs levied on a cash, debit and/or credit card payment for municipal accounts on the amount paid above R5 000.00 per transaction per contract account number. The City absorbs the costs in respect of single payments of R5 000.00 and below.	As per Third Party Agreement	As per Third Party Agreement	y	As per Third Party Agreement	As per Third Party Agreement
Admin fee - Attorneys incorrect payment allocations	per application	Align the actual cost of issuing these certificates and deeds searches to actual costs incurred.	24.56	28.00	y	27.19	31.00
Reversal Fees for Misrepresentation in respect of all indigent/any rates related applications	per application	An increase in this tariff is not recommended due to the limited number of cases. Status quo remains.	438.60	500.00	y	438.60	500.00
Research Fee into account which involves a manual reconciliation	Per year or part of a year	Calculations are based on the salary earned by a T9 2015 / 2016.	174.47	198.90	y	186.84	213.00